

# **BELHELVIE COMMUNITY COUNCIL**

## **APPROVED MINUTES OF ANNUAL GENERAL MEETING - 2018**

**Date:** Monday 19<sup>th</sup> February 2018

**Venue:** Balmedie Primary School

**Chair:** David Watson

**Vice chair:** David McKendrick

**Secretary:** David Wallace (Not Present)

**Treasurer:** Scott Wilkinson

**Minute Taker:** John Fletcher

**Members present:** David Watson, David McKendrick, Drew Robertson, Alan Smith, Richard Miller, Scott Wilkinson, John Fletcher.

**Member apologies:** David Wallace, Christine Murray, Phil Mann

**Mid- Formartine Area Councillors present :** Cllr. Andrew Hassan (returning officer at this meeting), Cllr. Karen Adams

**Mid- Formartine Area Councillor not present:** Cllr. Paul Johnson, Cllr. Jim Gifford

**Visitors:** None

### **1. Opening Address and Introductions**

The chairman welcomed all present to the 2018 AGM and reminded them to switch off mobile phones/electronic devices and asked that all matters be addressed through the chair. Thanks was given to Cllr. Andrew Hassan for agreeing to chair the proceedings and perform the duties of returning officer.

### **2. Approval of minutes of previous AGM**

All present were asked to read the minutes of the 2017 AGM. No amendments were made and the minutes were proposed as correct by A. Smith and seconded by S Wilkinson.

### **3. Matters Arising**

D Watson brought to the attention the nomination of office bearers due to members not being present. A reply was given by Claire Young stating Office bearers can be nominated if absent, absent members cannot nominate.

### **4. Chairman's Report**

Paper attached.

### **5. Treasurer's Report**

Paper attached.

### **6. Address by Returning Officer, Cllr Andrew Hassan**

Cllr. Hassan praised the Council members for their commitment and service and highlighted the impressive work carried out by the office bearers.

He also offered his thanks for the honour of being asked to perform the duty of returning Officer at this AGM.

He announced one **new Community Councillor: Ian Downie**. Ian was present and was warmly welcomed as a new elected member.

He also announced the resignation of **Alan Smith**. Alan was thanked for his valued service and his excellent contribution to the Community Council.

Current members of the Community Council who are continuing were named as:

**David Watson, David Wallace, Drew Robertson, Christine Murray, Richard Miller, John Fletcher, David McKendrick, Scott Wilkinson and Phillip Mann.**

The Election of Office Bearers Returning Officer called for nomination of office-bearers for the coming year.

**Chairman - D Wallace**, proposed by D Watson and seconded by D McKendrick - **nomination accepted in absentia.**

**Vice-Chairman – D.Watson** , proposed by D McKendrick and seconded by D Robertson - **nomination accepted.**

**Secretary** – No nominations made therefore position left open/vacant for the present.

**Treasurer – S.Wilkinson** proposed by D Robertson and seconded by D McKendrick - **nomination accepted.**

**Planning Reporter – I Downie** was nominated by D.Robertson and seconded by S Wilkinson. - **nomination accepted .**

**Meeting Minutes Taker** - This task was previously included within the Secretary's duties but with no Secretary nominated will need to be addressed on a meeting by meeting basis.

It was agreed that the Council Roles & Responsibilities Charter be revised to reflect the election of all the new office bearers and council members.

**Date & Venue of Next Annual General Meeting (as per the recently revised Community Council Establishment Guidelines)**

**Monday 18th June 2018 - Venue: Balmedie Primary**

The Returning Officer thanked all present for their work and wished the new committee well. He then declared the 2018 Annual General Meeting closed.